

Admission Policy

Tripada Singapore Internationalé School (TSI)



Mission

IB Mission Statement

The International Baccalaureate® aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

TSI Mission Statement

To lead the cosmic environment where each learner is an entrepreneur, innovator and able to lead differences with balanced approaches promoting internationalism for a

One World, One Family

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Tripada at a Glance

Tripada is a renowned name in the field of education catering to more than five thousand students, with its different schools, for past fifty years. TSI is the first proposed IB candidate school in Gandhinagar, with a vision to have all the programmes: IBDP, MYP and PYP.

Objectives

The purpose of our admission policy is to help candidate through the admission process effectively and to help the parents/ guardians place their child in the appropriate class at Tripada Singapore Internationalé School. The more relevant the information, the more effectively it will be achieved.

TSI is an inclusive school and follows the Special Needs Education Policy (SEN) for its IB curriculum.

PROCESS

All of life's adventures begin with a single first step, and we encourage you to take yours by completing the admission form. You are also encouraged to meet our counsellors who will help in organising a campus tour while learning more about our school, curricula and extracurricular activities.

Admissions in TSI are open throughout the year. After completing the online admissions form you are requested to pay the registration fee and meet the admissions counsellor for an assessment test of the child and document verification. Before joining the school, the term fee has to be paid for the duration.

- We're committed to make the Admissions process as simple and comprehensible as possible.
- The academic year for all curricula except the International Baccalaureate (IB) Diploma Programme commences in June and ends in April. The IB academic year begins in July and concludes in June.
- While admissions are open throughout the year, they are subject to availability.
- New students can matriculate at any time during the academic year with sole exceptions for those seeking admission into IGCSE AS and A level or IBDP Year 1 and Year 2.
- Because the academic year starts in June, this is typically our busiest period. As the Admissions Team begins reviewing applications for new admissions in January each year, we recommend that you plan and complete your admission materials before this time to avoid the rush.
- We take pride in our diversity at TSI, and welcome applications from students of all nationalities and states outside Gujarat.

Steps for enrolment

Step 1

Please submit the online **Admission Form**. You would be required to attach copies of the following documents (for the student) along with the form:

1. Birth Certificate
2. Immunization Records
3. Educational certificates of the previous academic year
4. Photograph

In addition to the above, you would be required to attach the following documents (for both the parents, if the child is born outside India):

5. Passport

If you are unable to upload the documents, you may submit hard copies at the time of admission to our Admission Executives. It is advisable that all documents are submitted at the time of completing the online application. Once the online application is submitted, you will receive an acknowledgement.

Step 2

One of our Admissions Executives will contact you to schedule an appointment for your ward's Interaction and Aptitude Test. You will be informed about the student's admission offer within two (2) working days of the Aptitude Test. The final decision on the class in which your child will be admitted will depend upon the following:

- Combined results of the aptitude test
- Age criteria
- Educational certificates of the previous class
- Feedback from career counselor(For IBDP)

Step 3

You would be required to pay the Registration Fee and submit documents that may not have been attached online or submitted earlier. Original documents must be produced to verify the authenticity of the copies submitted. If your ward(s) is/are moving from a CBSE school or from any others state, the Original Transfer Certificate(s) and Migration Certificate need to be submitted within one month of joining TSI. School leaving certificate, Passport , Bonafide certificate and Aadhar card is required at the time of admission.

Step 4

The Admissions Team will provide one copy of Admission Confirmation

You will also receive information on the commencement dates of the new semester and school transport facilities.

* In case your ward(s) is/are expected to commence school at a later date, you have an option of completing provisional admission in advance. Contact our Admissions Team for more information.

Admission Criterion:

In order to evaluate new applications on a common ground for students from different educational systems, an aptitude test is conducted as part of the admissions process. There may be variations in exact age requirements for admission to each class for students from other educational systems. Hence, the final decision on class allotment will depend upon a combination of Age Criteria, Aptitude Test results and previous school educational records.

Grades	Minimum age on 31st March, of the year in which admission is sought	Maximum age on 31st March, of the year in which admission is sought	Aptitude Test Type (English, Mathematics and Science)	Standard Guidelines
1	5	7	Written Test	
2	6	8	Written Test	Pass certificate of previous class.
3	7	9	Written Test	Pass certificate of previous class.
4	8.	10	Written Test	Pass certificate of previous class. Assess test performance.
5	9	11	Written Test	Pass certificate of previous class. Assess test performance
6	10	12	Written Test	Pass certificate of previous class. Assess test performance
7	11	13	Written Test	Pass certificate of previous class. Assess test performance
8	12	14	Written Test	Pass certificate of previous class. Assess test performance
9	13	15	Written Test	Pass certificate of previous class. Assess test performance
10	14.	16	Written Test	Pass certificate of previous class. Review previous school results. Assess test performance.
AS & A level and IB Diploma Year 1	15 years and above before 31st March		Written Test	Pass certificate of previous class. For advance admission, prelim marks are considered. Assess test performance.

Note: Admission for students to Classes 9 and above will be at the discretion of Principal.

CONDITIONS FOR ADMISSION

- Age should be properly specified in the Admission Form and submitted to the school office before the end of the registration period.
- Parents are requested to fill carefully and submit the Admission / Transport / Medical form at the time of admission.
- The date of birth of the child is required to be supported by the birth certificate in original issued by the Municipal Corporation / local bodies as applicable along with a certified Xerox copy of the same.
- It has to be attached with the admission form for Nursery /K.G. and class-1 for class –2 and above transfer certificate leaving certificate has to be attached. For class-5 and above transfer certificate must be countersigned by the concerned state education authority in the case of other educational board and state.
- An affidavit or any other evidence is not acceptable in support of birth certificate
- Incomplete or illegible registration forms, without photographs will not be accepted.
- Mere issue of form or registration does not imply admission.
- Admission is subject to interaction and the availability of seats.
- Candidates, whose names are included in the list, must pay the fee by the dates indicated on the list otherwise admission will be automatically canceled.
- Admission fees in any case will not be refunded.
- Management will be the final authority for the confirmation of admission.

Admission criterion in IBDP

Students seeking admission in IBDP should:

- Pass IGCSE or equal board with at least Grade C or above in a minimum of five subjects that include English, Mathematics and Sciences.
- Qualify entrance test, conducted by the school
- Show evidence of language proficiency
- Have all the required documents. (as stated in this policy)
- Have educational certificates of the previous class
- Meet career counselor
- Match the age criteria.

Procedure for admission in IB Diploma Programme

Admission process is as under

Steps:

- Meet admission counselor for an orientation of Diploma Programme and watch IBDP orientation videos
- Parent along with the student will meet the DP Coordinator
- Submission of admission form
- Entrance test & formal interaction with the IBDP Coordinator and Principal. This will also

include subject selection by the student. Communication of the results; admission status and subject recommendation. Also after confirmation of admission, the student and the parent will be given hard copy of General Regulations

- Submission of all documents (hard copy).
- Deposit fees and collect receipt.

Student selection in IBDP

Enrollment and admission criteria of TSI are as follow:

- Going with the report 'From Growth to Access: Developing an IBO access strategy', published in 2006, TSI selects the students on merit, on the basis of their suitability for the programme without consideration of their ability to pay. TSI also secures its own funding sources and supports access with bursary and scholarship schemes.
- TSI in accordance with IB believes that the Diploma Programme is not for an academic elite and that all students who can benefit and succeed should be encouraged to take part. Success in the Diploma Programme is best measured by the value added in individual student development and not by the diploma score. A 24-point diploma result for a student with limited abilities who has shown significant improvement over the two years can represent a greater success for both the individual and the school than a 45-point diploma for an academically gifted student who was outstanding before starting the programme.
- Care is taken with any application process to ensure that students from groups who have been historically under-represented do not feel disenfranchised.
- The admissions process is transparent, with the criteria used for admission clearly stated in an admissions policy that is available to the whole community

Other factors to consider in student admission policies include the following.

- TSI ensures that the key skills and knowledge needed for success in the programme are developed in the students.
- TSI recognizes that motivation, self-discipline and perseverance play a key role in determining student success in the Diploma Programme. Various writing tasks or interviews are employed by TSI in an effort to determine students' attitudes and abilities in this area.
- TSI educates its entire school community about the philosophy of the IB and the benefits and demands of the programme. This helps students make an informed decision about enrolling in the Diploma Programme, taking their skills, interests and knowledge into consideration.
- Materials relevant to admission to the programme, are readily available and widely distributed. In addition, applications and instructions are available in Hindi as well as in English and used by the community.
- When the student is transferring from another school to start the Diploma Programme, every effort is made to ensure the transition is as smooth as possible, including clear and comprehensive communication between the schools, the student and parents.